

## 6. How effective is our guidance and support for students' use of digital technologies?

- » Learners receive a full induction into the use of all organisational systems eg VLE (Virtual Learning Environment), assessment system etc.
- » Digital capability development is provided throughout their time with the organisation.
- » Learners receive training in information skills eg searching, evaluating and managing online content, note-taking, referencing, sharing, avoiding plagiarism.
- » Basic IT skills training is available on a drop-in basis, eg searching, browsing, use of email, keyboard/mouse/touchscreen operations, use of productivity software.
- » Sources of guidance and support are clearly signposted to learners.
- » There is a dedicated adviser on assistive technology and a ring fenced budget.
- » Learners have advice on apps for writing, presenting, note-taking, collating and organising, time and task management etc.
- » Learners can pick up digital skills from each another via eg coursework (group work/ collaborative work), digital champions/mentors, social media support groups, open plan spaces.
- » Guidance and support are integrated into learning and development programmes so learners are continually exposed to new digital practices and learn to be confident with them.

Enhancing the digital learner experience: a self-assessment framework



notes:

benefits:

